

FINANCE COMMITTEE MEETING

AUGUST 15, 2011

MINUTES

PRESENT: Thomas, Coatney, Bacon, Harding, Pomatto, Vojas, Watson, County Board Chairman Manar, County Clerk Duncan, Chief Probation Officer Hammann, CFO Springer, County Engineer Reinhart, County Treasurer Boehm, State's Attorney Watson, other County employees from County Clerk and Treasurer's Office

AGENDA:

1. Health Insurance

Finance Committee Chairman Thomas opened the meeting at 5:00 p.m. The purpose of the meeting was to discuss health insurance; the county board gave the Finance Committee power to act regarding health insurance.

Mr. Danny Snodgrass was present to give us figures and to outline his proposal for health insurance coverage. He passed out benefits comparison sheet – see attached – to members of the committee and those present at the meeting. Mr. Snodgrass stated that we received from Blue Cross Blue Shield a notice of a 21 % rate increase in health coverage. Snodgrass noted that last year the County looked at seeking a new provider and looked at Health Alliance, but because there were issues with some of the employees down in the Staunton area where there wasn't a lot of coverage for Health Alliance, the County decided to stay with Blue Cross.

With a 21% under Blue Cross, the premium would increase \$581.00 per employee, with a \$91,580.00 a month premium. After consulting with Chairman Manar and CFO Springer it was decided to consider alternative carriers to seek a lower rate. Mr. Snodgrass stated that they requested rates from Health Alliance, United Healthcare, and others. Health Alliance matched Blue Cross/Blue Shield rates, which in Snodgrass' opinion showed that they did not want the County's business.

United Healthcare then came in with a better offered rate. Mr. Snodgrass stated that the information received from employees last year when looking for new rates was used to see if United Healthcare network covered the doctors of the employees down in the Staunton area, which was a major concern last year. Snodgrass said that the majority of the doctors in that area are in the United HealthCare network.

Mr. Snodgrass said that he was talking to BC/BS and they wanted to know what was happening to Macoupin County; he told them that they are looking elsewhere because of the proposed 21% increase. Blue Cross then sent a revised rate of 18% increase, which comes in at a cost per employee of \$564.00 or \$88,896.00 monthly premium.

The United Health Care rate came in at \$538.00 per employee with a monthly premium of \$84,800.00 which is \$4,000.00 a month less than Blue Cross Blue Shield rate; but is still an increase over our current rate paid in August of \$479.00 per person, monthly premium of \$75,478.00, an increase of \$59.00 per employee per month. Employees currently pay 5% of the premium.

Ned McAuliffe, the United Healthcare representative out of St. Louis (he is also the territory manager for this area) then appeared before the committee to discuss the proposal. Mr. McAuliffe answered questions from board members and county employees.

- People who are currently being treated for any condition – if we change to United HealthCare, will it be a problem? McAuliffe – There will be no issues for employee who is currently be treated for any condition.
- Current prescriptions? McAuliffe -They will have to see their physician for a new prescription, could be a difference in co-pay; if there is a prescription drug that a person is taking, United HealthCare will investigate to see if it can be covered at the same co-pay level as current company if needed.
- List of other customers: City of Carlinville, Karmak, and Madison County, City of Alton, Arch Diocese in St. Louis.
- There is no need to worry about accessing care when crossing state lines.
- Deductibles – if employee has already met deductible or contributed toward their deductible with Blue Cross, United HealthCare will provide deductible credit for the current calendar year. Since we are on a calendar year deductible, which runs 1/1 to 12/31 will only be for service met during the latter part of the year; then on 1/1 the deductible would reset for the next calendar year.
- McAuliffe provided web site for www.uhc.com where employees can check to see if their preferred providers are covered.
- McAuliffe mentioned that regardless of the plan, there will always be providers who aren't participating; they can't waive the out-of-network fees. However, they do have a program called transition of care – they will give the employee who is in any sort of urgent care or major illness some flexibility to utilize that provider.

Roger Griffith (AFSCME 31 representative) – asked when would this take effect? Chairman Thomas responded September 1st. Mr. Griffith said that according to the union contract, a 30 day notification should be required.

Chairman Manar asked how much time United HealthCare needed to completed the transition with the County. Mr. McAuliffe responded by saying the sooner the better, there is an implementation process in terms of making sure the employees are able to have communication strategy, in terms of getting people to understand their benefits, working with employees to discuss physician changes, hospital changes – so in his opinion, it would be important to know within a week if the desired start date was September 1. They will do everything they can to make sure get people up and running. They want to make sure people are able to make correct choices and they are able to do the correct education in terms of making people understand how United Healthcare

works. McAuliffe said they will have a full team of representatives to help with the transition.

Board Chairman Manar asked what happens if the County can't start on September 1st - what would the rate be; would it increase or remain the same? Mr. McAuliffe said that he hopes they will be able to hold the rate at the same level regardless of whether the County began in September or October.

Kasey Groenewold – representing the Sheriff's union (PBPA) - Am I to understand that the brokers have identified both plan documents and there is no change in carriers other than what has been identified, with maybe formulary drugs or some network issues; but what about ancillary services, specialist, is it your representation that they are identical or as close to identical as possible?

Kurt Flaherty (with Snodgrass & Flaherty) -United Healthcare's network is as close to Blue Cross as possible. The only difference is the co-pay on generic drugs, which is \$5.00 less, other than that they line up very close to identical.

Groenewold - Do you have both plan documents and they been compared side by side? Kurt responded, no they have not compared them side by side, but they have benefits highlight pages for both companies. They did spend a great deal of time looking at doctors in this area and have found that the networks appear to be very similar.

CFO Springer asked if there is any pre-certifications required under the United HealthCare plan. McAuliffe responded that there is none required and no referrals are needed.

An employee asked if there were pre-existing conditions? McAuliffe - said there are no pre-existing conditions; much of this went away with the Patient Portable Care Act.

Committee Chairman Thomas asked if we could give everyone a week to look at the network of doctors on the website (information was handed out earlier in the meeting by CFO Springer showing employees how to access the search function on the website to see if their doctors are in-network). Thomas said that the Finance committee would meet next Monday, August 22, 2011.

Mr. McAuliffe gave all employees and Board members present his phone number – if anyone has a question, they can call him at 314-592-7579.

Motion made by Harding and seconded by Coatney to adjourn at 5:35 P.M. Motion carried.

Prepared by Jeanette Baker
8.16.2011

Prepared for:
Macoupin County Employees

CARRIER NAME / PPO NETWORK	Blue Cross Blue Shield Original Renewal Rates 1-17	Blue Cross Blue Shield Revised Renewal Rates 9-1-11	United Healthcare	
PLAN				
INDIVIDUAL DEDUCTIBLE (in Network/Out Network)	1500/3000	1500/3000	1500/3000	
FAMILY DEDUCTIBLE	3 X Individual	3 X Individual	3 X Individual	
COINSURANCE (in Net/Out Net)	80/60	80/60	80/60	
OUT OF POCKET MAXIMUM (in Net/Out Net)	3500/7000	3500/7000	3500/7000	
PRIMARY CARE / SPECIALIST OFFICE VISIT CO-PAYS	30/50	30/50	30/50	
WELLNESS BENEFIT (in Network)	\$30 co-pay then 100%	\$30 co-pay then 100%	\$30 co-pay then 100%	
PRESCRIPTION CO-PAY	15/30/50	15/30/50	10/30/50	
EMERGENCY RM CO-PAY	150	150	150	
RATE	Composite Rates - \$581 2198	Composite Rates \$564 1810	Composite Rates \$538	Composite Rates
EE	133			
EE + 1	8	\$1,230	\$1,139	
EE + 2	3	\$1,489	\$1,378	
TOTAL	144	\$91,580	\$88,896	\$84,800

Quoted rates are subject to change based on final underwriting evaluation, including any changes to the submitted census data, requested benefits, and proposed effective date.

Prepared by: Danny Snodgrass and Kurt Flaherty, 3000 Happy Landing Drive, Springfield, IL 62711
Phone 217-726-6961; Fax 217-726-7916

Date Prepared: 8/11/2011

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**MACOUPIN COUNTY
FINANCE COMMITTEE MEETING**

AUGUST 22, 2011

MINUTES

PRESENT: Thomas, Coatney, Bacon, Harding, Pomatto, Vojas, Watson, County Board Chairman Manar, County Clerk Duncan, Chief Probation Officer Hammann, CFO Springer, County Treasurer Boehm, State's Attorney Watson, Public Defender Verticchio, County Coroner Targhetta, Sheriff Albrecht, and other county employees. Also in attendance: Dan Snodgrass, Kurt Flaherty, Nedd McAuliffe, Roger Griffith-Labor Rep,

AGENDA:

1. Health Insurance
2. FY 11-12 Budget Requests
3. Executive Session
 - a. *Collective Bargaining*

Finance Committee Chairman Thomas called the meeting to order at 5:00 P.M. The purpose of the meeting is a result of our meeting last Monday, to discuss the county's proposal to change employees' health insurance. Chairman Thomas stated that he hoped everyone took the opportunity to contact of the insurance representative with any questions or visited their website regarding the health insurance to become effective on September 1.

County Board Chairman Manar stated that it will take effect on October 1st not September as previously discussed. By going with the October 1st date the board would be in compliance with the union contracts, and also give the employees more time to contact their providers and make any necessary changes.

Chairman Thomas asked Mr. McAuliffe, if the county decides to make this change effective October 1st, how soon would your people be here to enroll our employees and answer questions? Mr. McAuliffe stated that they could be here the end of this week or the first part of next week. They would need a couple of days to get their field account managers organized. Mr. McAuliffe said that the most important part is making sure the people understand the policy and how the drug plan works.

Several questions were asked about employees whose doctors are not in the network; would they be willing to contact that employee's doctor and discuss joining the network. Mr. McAuliffe said -most definitely, and he would be happy to take names and do whatever to get them in the network.

Committee member - Harding asked; what about the insurance coverage from Sept to Oct.? County Board Chairman Manar said that we would stay with Blue Cross Blue Shield for that one month.

Donna Fritz asked about the cost for the additional increase for BC/BS for September which is paid in August. Where will that money come from? Manar stated that he does not have an answer for that question. Either way they do not have enough money to cover the cost. Will the amount come from each department budget?

Sheriff Albrecht - asked what the figure would be on the family plan under the new United Healthcare. Sheriff Albrecht stated that one of his employees told him that since the county provides insurance, and a family plan is available, you can no longer go out and purchase insurance for his dependents. Claims it's because of the new national medical program. Sheriff Albrecht stated that any employee hired after July 1, 2011 under the Affordable Health Care Act cannot get coverage if the employer offers family plan coverage. Mr. McAuliffe said he had not heard anything about this but would research it and get back with the Sheriff.

Discussion followed concerning why the county did not put the health insurance out for bids. Mr. Snodgrass stated that it was put out for bids and they got multiple prices and United Healthcare came in with the best price and best product.

Chairman Thomas stated that the Finance committee has been given the power to act on this issue by the full county board.

Motion made by Vojas and seconded by Harding to change health carriers to United Healthcare effective October 1, 2011. Motion carried.

FY 11-12 Budget Requests

Regional Superintendent Pfeiffer wanted to take this opportunity to inform the board and the finance committee that despite the Governor decision to line item the salaries of the Regional Superintendent and the Assistant Regional Superintendent of Schools. Additionally the Governor used the line item authority to eliminate the state funding for the operations of the Regional Office of Education in this state and all this was done on the evening of June 30th, three hours before the end of the fiscal year and the start of the next one. Superintendent Pfeiffer inform the board that as an elected official that he will continue to perform the duties and responsibilities of Regional Superintendent of Schools and operations of Regional Office of Education for the citizens of Calhoun, Greene, Jersey and Macoupin counties.

Superintendent Pfeiffer stated that they have shut down the Jerseyville Safe School, because of rent, will be transporting children from Jerseyville to the Carlinville site. Pfeiffer referred to rent item: FY10-11 we paid \$7,500.00, currently we are paying \$750.00 month.

The current year budget is \$68,122.00; the new fiscal year we are requesting \$68,134.00 which is within a few dollar of the current budget. Pfeiffer asked the committee to give these numbers full consideration.

Motion made by Pomatto and seconded by Coatney to go into executive session to discuss collective bargaining issues at 5:45 P.M. Motion Carried.

Motion made by Harding and seconded by Coatney to leave executive session at 6:02 P.M. Motion Carried.

**MACOUPIN COUNTY
COLLECTIVE BARGAINING COMMITTEE**

AUGUST 22, 2011

MINUTES

PRESENT: Harding, Thomas, Manar, Clerk Duncan, Treasurer Boehm, Sheriff Albrecht, Assessor Bresnan, Chief Probation Officer Hammann, CFO Springer, ASCME Union Representatives, and county employees.

AGENDA:

- 1) Executive Session: union negotiations

The meeting was called to order at 6:21 p.m. by Vice Chairman Thomas.

There was a **motion** by Harding, seconded by Thomas to go into executive session at 6:21 p.m. to discuss union negotiations. Motion carried.

Motion made by Manar seconded by Thomas to come out of executive session at 6:52 p.m. Motion carried.

Thomas declared the committee adjourned at 6:52 p.m.

Prepared by Jeanette Baker
July 14, 2011

**MACOUPIN COUNTY
FINANCE COMMITTEE MEETING**

AUGUST 29, 2011

MINUTES

PRESENT: Thomas, Coatney, Bacon, Harding, Pomatto, Vojas, Watson, County Clerk Duncan, Chief Probation Officer Hammann, CFO Springer, Regional Superintendent of Schools-Larry Pfeiffer, County Coroner Targhetta, Donna Fritz.

AGENDA:

1. Approval of FY 2010-11 Bills
2. Any other related FY 2010-11 business
3. FY 11-12 Special Fund Budget
4. FY 11-12 General Fund Budget

Finance Committee Chairman Thomas called the meeting to order at 5:05 P.M. Chairman Thomas recognized Regional Office of Education Superintendent Larry Pfeiffer.

Mr. Pfeiffer stated that currently he has sufficient funds in his proposed budget; he explained that he works with five different fiscal years-four separate county fiscal years and the state fiscal year. The law states that by October 1st Regional Superintendents shall submit a single budget to the counties they represent. In September, Pfeiffer plans to present a collective budget based on EAV (equalized assessed valuation). Macoupin County has about the same about of EAV that Greene, Jersey and Calhoun counties all have collectively. Pfeiffer stated that he inherited this method of doing things and it seems to work with the different budget years. He stated that the money from Macoupin County runs the Macoupin County Regional Offices. Pfeiffer believes the budget will hold true at this point, but there are a couple of uncertainties – funding for school services and truancy services. Pfeiffer stated that he is still working and focusing on providing services that facilitate quality teaching and learning.

Pfeiffer stated that last week a judge in Sangamon County denied a temporary restraining order; the judge felt that he did not have the authority to force the Governor to pay Regional Superintendents salaries. CFO Springer asked if they have any intentions to appeal the decision. Pfeiffer stated that they are looking at all the options.

Chairman Thomas recognized County Clerk Pete Duncan who went over bills to be paid before the end of the year. Clerk Duncan presented the bills to the committee individually as they were turned in by each office collectively.

Motion was made by Pomatto and seconded by Coatney to approve bills that have been presented to the Finance Committee for this fiscal year from various offices. Motion carried.

Chairman Thomas asked if there is any other business related to the current fiscal year that needs taken care of. County Clerk Pete Duncan stated that the Social Security Special Fund has a bank balance but that the appropriation is too low (not enough spending authority) to make the last payment for our portion of Social Security. He stated that his best guess, based on the last payroll, would be around \$15,000 - \$16,000 short. Chairman Thomas stated that the committee didn't have the authority to change the appropriation of the special fund. Thomas noted that we will need to keep in mind that a \$15,000 - \$16,000 increase in expenses be reflected in next year's spending authority level. Chairman Thomas also stated that we need to bear in mind that when the arbitrator rules on the Sheriffs' salaries, that the balances Social Security and IMRF could potentially take a significant hit.

Chief Financial Officer Gabe Springer passed out FY11-12 Special Funds Tentative Budget and committee discussed.

Items discussed:

- No budget from 9-1-1 for special fund until they finalize the issue with dispatching.
- Animal Control –current balance \$30,000.00 estimated revenues, expense level \$68,000.00
- County Farm account has a large balance; some committee members asked that CFO Springer look into the large balance and report back at the next meeting to the makeup of the balance.
- A number of other funds are at requested levels that came from office holder or funds were kept level with this fiscal year.
- Several funds were eliminated, the RE Transfer Stamp Fund, the tax sale fund, traffic violation fees, and these funds did not receive appropriations.
- CFO Springer will talk to the Tom Reinhart the County Engineer and Kent Tarro with the health department about their funds to make sure their revenue and expense levels are accurate.
- Need to increase Social Security Fund by approximately \$16,000 spending authority levels are accurate.
- There is a new fund – Public Transportation \$662,000.00, funded by Federal/State funds.

Board Member Vojas had a comment concerning Animal Control: there have been some questions raised concerning expenses that office has particularly with paying us back on the loan. The question is; is the revenue going to stay consistent? Chairman Thomas asked at the meeting and Bertagnolli stated that she felt she could handle her budget with the loan payments. Vojas asked if the animal control organization, T.A.I. L.S is generating revenue - could some of their money be used to help with indebtedness.

Pomatto notes that she believes they are willing to help in any way they can but they are not bound to do so by any means as there is nothing in writing.

The committee will look over the proposed special funds budget and make a final decision on it and the General Fund budget for FY 2011-2012 at the next meeting scheduled for September 7, 2011 at 5:00 p.m.

Motion made by Harding and seconded by Pomatto to adjourn at 6:03 P.M. Motion carried.

Prepared by Jeanette Baker
August 30, 2011

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – SEPTEMBER 6, 2011

PRESENT: Goodman, Nicholson, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman, Reinhart.

The meeting was called to order at 9:00 a.m..

Claims 7668 through 7708 totaling \$ 85,214.66 were read and approved.

The following 50/50 project petitions were presented:

<u>Project</u>	<u>Cost</u>	<u>County Share</u>
Hillyard #54	\$6,000.00	\$3,000.00
South Otter #27	3,000.00	1,500.00

The County's obligation for each project will be the "County Share" only.

MOTION: Made by Novak, seconded by Wieseman to approve the petitions and recommend passage by the full board. All in favor. Motion Carried.

The Committee considered a request by We Care Recycling to temporarily use a portion of the 220 North Oak Street property while their lot is being paved. The following motion was made:

MOTION: Made by Pomatto, seconded by Schwallenstecker to have the County Engineer enter into a written agreement with We Care Recycling for the use of the Highway Department's 220 North Oak Street property. The agreement is to include a diagram of the areas to be used. All in favor. Motion Carried.

The Committee discussed a preliminary engineering agreement for the design of the new road on the County's property adjacent to the new Poggenpohl Ready-Mix concrete plant. The County is designing and constructing the road as part the agreement made with Poggenpohl Ready-Mix.

MOTION: Made by Nicholson, seconded by Pomatto to recommend the Board approve the preliminary engineering agreement in an amount not to exceed \$9,666.61 with Henderson and Associates for the design of the new road on the County property adjacent to the new Poggenpohl Ready-Mix concrete plant. All in favor. Motion Carried.

The Committee also reviewed a letter from the Illinois Department of Transportation (IDOT) concerning possible future rescission of the \$ 2,000,000 in High Priority Project (HPP) funds the County received for the Brighton-Bunker Hill Road in the SAFETEA-LU Federal Transportation bill through the efforts of Senator Durbin. Reinhart reported that he had called Darrell Lewis, Acting Engineer of Local Roads and Streets at IDOT on September 2, 2011. Mr. Lewis stated that the County has done nothing wrong and that was no action for the County to take other than

to continue to work towards the FY 2013 letting date. Mr. Lewis said that he did not anticipate anything happening but it could.

The progress of the current phase of the Brighton-Bunker Hill Road project was also discussed. Reinhart reported that project is still on schedule for a FY 2013 letting and the right-of-way acquisition phase of the project is about to begin. The committee discussed the use of a consultant for right-of-way negotiating. This is typical for most projects. The following motion was made:

MOTION: Made by Wieseman, seconded by Schwallenstecker to have the County Engineer request proposals from several firms for the right-of-way acquisition on the first phase of the Brighton-Bunker Hill Road project. All in favor. Motion Carried.

Mr. Schwallenstecker requested that the Highway Department sign be repainted to approve its appearance.

The meeting was adjourned at 10:05 a.m.

Prepared by: Tom Reinhart

**MACOUPIN COUNTY
EXECUTIVE COMMITTEE MEETING**

September 6, 2011

MINUTES

PRESENT: Thomas, Bacon, Coatney, Goodman, Pomatto, Quirk, Watson and Zirkelbach, CFO Springer, Jeanette Baker

COUNTY OFFICIAL: County Clerk Duncan

AGENDA:

1. Approve August timesheets
2. Approve agenda for the September 2011 meeting of the Macoupin County Board
3. Revolving Loan Fund Monthly Report – August

The meeting was called to order by Committee Chairman Thomas at 5:00 p.m.

MOTION: Motion was made by Quirk, seconded by Zirkelbach, to accept the August 2011 Time Sheets for Non-union Personnel. All in favor, **Motion Carried.**

The Agenda for the September 2011 County Board Meeting was reviewed, discussed and the following motion was made:

MOTION: Motion was made by Pomatto, seconded by Zirkelbach to approve (with additions and corrections) the Agenda for the September 2011 County Board Meeting. All in favor, **Motion Carried.**

The Revolving Loan Fund report was reviewed and discussed and the following motion was made:

MOTION: Motion was made by Goodman, seconded by Bacon to accept the Revolving Loan Fund Report as presented. All in favor, **Motion Carried.**

CFO Springer brought to the committee attention the agreement with 9-1-1 concerning intergovernmental agreement concerning Jeanette Baker. The previous agreement expired on August 31st and a new agreement has been signed by CFO Springer and 9-1-1 Administrator Bishop.

MOTION made by Coatney and seconded by Bacon to adjourn at 5:18 P.M. **Motion Carried.**

Prepared by Jeanette Baker
September 8, 2011

**MACOUPIN COUNTY
FINANCE COMMITTEE MEETING
SEPTEMBER 7, 2011**

MINUTES

PRESENT: Thomas, Coatney, Bacon, Harding, Manar, Pomatto, Vojas, Watson,
County Clerk Duncan, County Treasurer, County Coroner Targhetta,

AGENDA:

1. FY 11-12 General Fund Budget
2. FY 11-12 Special Fund Budget
3. IMRF Resolution – Hourly Standard

First item on the agenda discussion of the general fund budget that we are currently in. CFO Springer prepared multi page handouts: Chairman Thomas asked everyone to take a few minutes to look over. Thomas stated that essentially it will be a flat budget. Watson- asked if it is about the same as last year. Thomas – yes, minus the 2%. Watson asked what are we doing in regard to health insurance, is it the same amount. Thomas said yes, same about as last year which was capped which means they will have to take the increase somewhere else, or negotiate with the union. The current premium for health insurance is \$454.15 a month.

Thomas said what is proposed is the appropriated amount minus 2% which is what they operated with for the most part of last year.

County Treasurer Boehm stated that she is worried about Tax Assessment & Collection; she stated that they were short last year under fixed expenses. A discuss followed on why the fund fluctuated in previous year. Thomas – suggested that County Clerk and Supervisor of Assessments could take a closer look as we begin the fiscal year, to see if there anything in there that we do not need. In the past that fund always had a surplus at the end of the year and we could move money out of there into areas that needed money.

Thomas questioned where the money from sale of property to Poggenpohl was deposited? County Treasure Boehm stated that it was deposited in General fund. Questions were asked as to why we have a large balance in the farm account. Boehm said that it was from back rent that had not been paid for some time.

Chairman Thomas asked Judge Deihl how much he had to have for next year. Deihl stated that they asked for \$80,000.00, at the end of August they had \$20,000.00 left over because of fewer jury trials in this fiscal year.

Harding stated that this new health plan that we adopted will cost the county an additional \$57.00 more a month per employee. Manar said that we are not going to designate extra money to cover the increase cost of health plan; the predominate reason is they are still in negotiations.

Judge Deihl said that increase in health insurance cost that will be absorbed by each department which leaves them with less money to operate with.

Chairman Thomas said not sufficiently but yes they will have to absorb the increase. Manar said the largest variable there is what comes out of negotiations with ASCME.

Motion made by Harding and seconded by Pomatto to recommend to the full board the adoption of this proposed general fund budget for this fiscal year. All in favor. Motion Carried.

Next item on the agenda, Special Funds Budget, we need to look at those individually, because the money comes in where we estimated it and we appropriate the expense and hopefully there money left over for a beginning balance for the next fiscal year. Once in a while we transfer money in and out of there but for the most part the money stays in those special funds for those particular purposes.

Thomas asked the clerk and treasurer if they have any issues with any of the special fund budget proposals that we should be aware of.

There was a question of what the \$3,000.00 expense was for in the County Farm Account. Board Member Harding stated that the farm account does not have any expenses, it must be a transfer, and Manar said that it was a transfer to cover tax collection and assessment increase and should not be on there.

Thomas said that IMRF and Soc Sec are in pretty good shape; of course we don't know how badly of a hit pending an arbitrator ruling. For some years those two benefit funds were a concern.

Motion made by Watson and seconded by Vojas to recommend to the full board the adoption of the proposed Special Fund Budget for this fiscal year. All in favor. Motion carried.

Next Item – IMRF Hourly Standard

Thomas said that the proposed resolution would increase the IMRF Hourly Standard from 600 to 1000 hours. That won't save us money initially but over time it will. It will increase the threshold when the County Treasurer has to start taking IMRF and then the county to put their portion in for a person if they only work 600 hours in a calendar year, then they reach that threshold.

Motion made by Watson and seconded by Vojas recommend to the full board the proposed change in the hourly standard for IMRF increasing if from the current 600 hrs to 1000 hours. All in favor. Motion carried.

Motion made by Harding and seconded by Bacon to adjourn at 5:49 P.M. motion carried.

ECONOMIC DEVELOPMENT COMMITTEE MEETING

SEPTEMBER 12, 2011

MINUTES

PRESENT: Watson, Wieseman, Bacon, Dragovich, Tranter, Zirkelbach, Lobue, CFO Springer, MEDP Executive Director Albrecht, County Engineer Reinhart

ABSENT: Herschelman

AGENDA:

1. Business Park Infrastructure

The meeting was called to order by Committee Chairperson Watson at 9:00 a.m.

CFO Springer opened discussion with the committee by explaining the fact that he attended a meeting of the Carlinville Public Works Committee along with Shari Albrecht and Bruce and Russell Poggenpohl of Poggenpohl Redi-Mix last Wednesday. At that meeting, discussion was held on how to bring water to the Poggenpohl property and the future business park. The city's Public Works committee discussed three options with the Poggenpohl's and the county (which can be seen in an attached document). The most favorable option to all parties involved at the city's meeting was an option that would allow for a 12" water main to be taken north from approximately the County Highway building along Route 4 all the way to a point north of where the business park road would be constructed. From this point, an 8" main would be extended 500 feet to the east whereby the Poggenpohl's and other future business park plots could access. The cost to move forward with this option was approximately \$35,296 in materials according to figures put together by Mary Beth Bellm, Carlinville Public Works Director.

Springer further explained that the solution that the Public Works committee came to after collaboration with the Poggenpohl's and representatives of the County was to split the cost of the materials 50/50 between the county and city with the Poggenpohl's providing the labor to install the water line. The City has agreed to provide inspection and other necessary licensed-required work related to taps and County Engineer Reinhart agreed to help the Poggenpohl's with necessary digging to lay the line. The City also agreed to work with County Engineer Reinhart on any necessary documentation / design work that would need to be completed in order for the line to be installed.

Bacon asked if any future property owners in the business park would be assessed a fee for water. Executive Director Albrecht clarified that any new property owners would be responsible for getting water from the constructed main to their building. The County going forward would then have ready-sites available and costs could all be built into the

total price prior to sale. Installing the water line at this point would make the building sites more valuable to the county and more attractive to prospective interests.

Wiseman asked if there were any current private lines extending off of the current 12" main. E.D. Albrecht responded by saying that Public Works Director Bellm had explained that there were 5-6 private taps off of the main at this point. It was uncertain at this point whether or not any of those private lines may stem off the new main when it would be constructed as that had not been discussed at the city's meeting last week.

Watson asked if there were funds available to pay for the county's 50% portion of the materials for the water line and if so, where from / what fund? CFO Springer said that he had discussed this with Chairman Manar and that there were a couple of options. One option would be to utilize funds from the Sale of Property to Poggenpohl Redi-Mix – the full amount received will likely be appropriated at the September board meeting for the current fiscal year. This would allow for the county's portion to be paid if the Board so desired or other options could be considered if necessary.

Lobue asked if the Poggenpohl's needed to have any type of licenses to install the water line. CFO Springer responded that Public Works Director Bellm said that no specific license is needed other than to do the taps, which would be done by the city. The City will accept the line and maintain it after being installed as a city line.

Lastly, it was noted that the Carlinville City Council would take up their recommendation from the Public Works Committee on September 19th for final action.

MOTION: Motion was made by Wieseman, seconded by Tranter, to recommend that the county share in the cost of materials for the discussed water line to the future business park by a 50/50 split with the city of Carlinville along with Poggenpohl Redi-Mix providing the labor to install the line as discussed. All in favor, **Motion Carried.**

The meeting adjourned at 9:20 a.m.

Prepared by: Gabe Springer

Prepared on: September 12, 2011

WATER MAIN RELATED ITEMS					Total	
			TOTAL	Unit Price	Est. Price	
1	12" AWWA C900 DR18 WATER MAIN	LF	1100	\$ 30.00	\$ 33,000.00	
2	6" AWWA C900 DR18 WATER MAIN	LF	50	\$ 22.00	\$ 1,100.00	
3	12" GATE VALVE WITH BOX	EA	1	\$ 2,000.00	\$ 2,000.00	
4	6" GATE VALVE WITH BOX	EA	2	\$ 2,000.00	\$ 4,000.00	
5	12" X 12" X 12" TEE	EA	1	\$ 500.00	\$ 500.00	
6	12" X 12" X 6" TEE	EA	3	\$ 200.00	\$ 600.00	
7	12" CAP AND BLOCK	EA	1	\$ 200.00	\$ 200.00	
8	DUCTILE IRON FITTINGS	LS	1	\$ 3,000.00	\$ 3,000.00	
9	12" COUPLING	EA	1	\$ 500.00	\$ 500.00	
10	6" COUPLING	EA	1	\$ 300.00	\$ 300.00	
11	6" 3-WAY FIRE HYDRANT	EA	2	\$ 2,000.00	\$ 4,000.00	
12	12" GLAND AND GASKET	EA	2	\$ 100.00	\$ 200.00	
13	6" GLAND AND GASKET	EA	6	\$ 75.00	\$ 450.00	
14	CA7 FOR BED, HAUNCH & INITIAL BACKFILL	CY	200	\$ 30.00	\$ 6,000.00	
	AND SELECT GRANULAR BACKFILL					
15	WATERMAIN SEEDING AND FERTILIZATION	LS	1	\$ 1,500.00	\$ 1,500.00	
16	CONNECT TO EXISTING WATER MAIN	LS	1	\$ 2,000.00	\$ 2,000.00	
17	WATERMAIN TESTING AND DISINFECTION	LS	1	\$ 1,200.00	\$ 1,200.00	
				TOTAL	\$ 60,550.00	

WATER MAIN RELATED ITEMS					Total	
			TOTAL	Unit Price	Est. Price	
1	12" AWWA C900 DR18 WATER MAIN	LF	650	\$ 14.74	\$ 9,581.00	
2	8" AWWA C900 DR18 WATER MAIN	LF	500	\$ 6.69	\$ 3,345.00	
3	12" GATE VALVE WITH BOX	EA	1	\$ 1,500.00	\$ 1,500.00	
4	6" GATE VALVE WITH BOX	EA	2	\$ 825.00	\$ 1,650.00	
5	12" X 12" X 12" TEE	EA	1	\$ 250.00	\$ 250.00	
6	12" X 12" X 6" TEE	EA	3	\$ 200.00	\$ 600.00	
7	12" CAP AND BLOCK	EA	1	\$ 200.00	\$ 200.00	
8	DUCTILE IRON FITTINGS	LS	1	\$ 3,000.00	\$ 3,000.00	
9	12" COUPLING	EA	1	\$ 500.00	\$ 500.00	
10	6" COUPLING	EA	1	\$ 300.00	\$ 300.00	
11	6" 3-WAY FIRE HYDRANT	EA	2	\$ 1,650.00	\$ 3,300.00	
12	12" GLAND AND GASKET	EA	2	\$ 80.00	\$ 160.00	
13	6" GLAND AND GASKET	EA	6	\$ 35.00	\$ 210.00	
14	CA7 FOR BED, HAUNCH & INITIAL BACKFILL	CY	200	\$ 30.00	\$ 6,000.00	
	AND SELECT GRANULAR BACKFILL					
15	WATERMAIN SEEDING AND FERTILIZATION	LS	1	\$ 1,500.00	\$ 1,500.00	
16	CONNECT TO EXISTING WATER MAIN	LS	1	\$ 2,000.00	\$ 2,000.00	
17	WATERMAIN TESTING AND DISINFECTION	LS	1	\$ 1,200.00	\$ 1,200.00	
				TOTAL	\$ 35,296.00	

WATER MAIN RELATED ITEMS				Total	
			TOTAL	Unit Price	Est. Price
1	12" AWWA C900 DR18 WATER MAIN	LF	650	\$ 14.74	\$ 9,581.00
3	12" GATE VALVE WITH BOX	EA	1	\$ 1,500.00	\$ 1,500.00
5	12" X 12" X 12" TEE	EA	1	\$ 250.00	\$ 250.00
6	12" X 12" X 6" TEE	EA	1	\$ 200.00	\$ 200.00
7	12" CAP AND BLOCK	EA	1	\$ 200.00	\$ 200.00
8	DUCTILE IRON FITTINGS	LS	1	\$ 3,000.00	\$ 3,000.00
9	12" COUPLING	EA	1	\$ 500.00	\$ 500.00
11	6" 3-WAY FIRE HYDRANT	EA	1	\$ 1,650.00	\$ 1,650.00
12	12" GLAND AND GASKET	EA	2	\$ 80.00	\$ 160.00
14	CA7 FOR BED, HAUNCH & INITIAL BACKFILL	CY	150	\$ 30.00	\$ 4,500.00
	AND SELECT GRANULAR BACKFILL				
15	WATERMAIN SEEDING AND FERTILIZATION	LS	1	\$ 1,500.00	\$ 1,500.00
16	CONNECT TO EXISTING WATER MAIN	LS	1	\$ 2,000.00	\$ 2,000.00
17	WATERMAIN TESTING AND DISINFECTION	LS	1	\$ 1,200.00	\$ 1,200.00
				TOTAL	\$ 26,241.00

ANIMAL CONTROL COMMITTEE MEETING

SEPTEMBER 12, 2011

MINUTES

PRESENT: Novak, Wiggins, Dragovich, Harding, Pomatto, Quarton, Vojas.

AGENDA:

1. Discussion building and maintenance
2. Finances
3. Personnel
4. Other related topics

The meeting was called to order by Committee Chairman Novak at 9:03 a.m.

Committee Chairman Novak opened the meeting by discussing the Animal Control building and maintenance. The initial discussion led to questions of whether or not the new building was currently priced with all other county buildings in terms of electric supply. The County, in April, made the decision to lock into a fixed rate for purchasing electricity supply from Ameren Energy Marketing for a two-year term and the committee was curious as to whether or not this included the new building; if not, could the new building be added on to the current contract that other county buildings are under? No motion was made.

Discussion was also held on whether or not Administrator Bertagnolli's insurance cost was the same monthly amount as other county employees? Chairman Novak said that he would talk to Clerk Duncan to make sure the figures he had available were accurate.

The committee also discussed the need for someone to check the wells / system for the building at some point in the near future. No motion was made.

Next, the committee received a review document from Clerk Duncan that was requested by Chairman Novak concerning Animal Control's finances. The committee reviewed line items and had several questions that should be able to be answered by the next meeting. Is Animal Control receiving donations consistently? If so, where should the donations be deposited / where are they being deposited now? Are there going to be monies available for supplies or part-time help this fiscal year? No motion was made.

The committee discussed the need for part-time help, especially for when Administrator Bertagnolli needs to be out of the office on calls – someone that can clean and run errands to help with the work load. No motion was made.

Discussion was held on whether or not Animal Control / County should impose a flat fee to communities who utilize their services or it should remain on a per-call basis? The committee agreed that at this point, revenues should continue to be received on per-call basis rather than trying to assess a flat fee on a recurring basis. No motion was made.

Next, the item of personnel was discussed by the committee. The current situation of part-time help was discussed. Hiring, available monies, and hours were discussed. The committee discussed whether or not there was a need for other part-time help? Also, are there current volunteers that may be able to be utilized to answer phones during certain business hours – the committee planned to consider this possibility and bring back any ideas at the next committee meeting.

Lastly, the committee talked about complaints that had been received by a county resident relative to problems she did not feel were being handled properly by Animal Control. The committee discussed the complaint and thought that they should give the individual an opportunity to come before the committee to further discuss her complaint if she so desired.

MOTION: Motion was made by Quarton, seconded by Wiggins, to adjourn the committee at 10:37 a.m. All in favor, **Motion Carried.**

The meeting adjourned at 10:37 a.m.

Prepared by: Gabe Springer: JN
Prepared on: September 12, 2011